

St John the Baptist PTFA Meeting

7th March 2017 7pm

Minutes

In attendance: Rebecca Lloyd, Denise Gill, Aditee Wagle-Shelley, Coreen Hyde, Liz Orton, Vaishali Gill, Ross Little, Brahim Herbane, Bec Sidgwick, Rachel Gaskell, Lee Chaston.

1. Apologies – Bec Hames, Ruchard Hames, Gretel Stonebridge, Sophie Braybrooke, Chris Plummer, Cath Brown.

2. Disco updates.

Event is taking place on the 10th of March. Ticket sales were getting better as at the day of the meeting. It was suggested that next year Parentpay could be used with no need for the paper form as consent can be given via this system. Mark Headley to be contacted regarding finishing time and children getting changed from muddy kit. Aditee and other mums to help the children change in FS2. Drama Club will take place in the Foundation Base this week to make room for the FS2 disco in the school hall.

3. Table top sale.

An email is due to be sent to all parents first prior to promotion in the local community. On 31-3-2017, tables and chairs will be readied. The hall, music & drama suite, and the corridor will be used. Covering photos will not be required. FS2 parents will be asked to provide cake/cupcakes for the event and will not be asked to do so for the festival in September. Tombola gifts will be requested from KS1 and KS2 papers. Craft activities will be made available to occupy children during the event. Food options will include Samosas, sausage rolls plus tuck shop items.

4. Barn dance update.

The date of the event has been changed provisionally to the 16th of June due to a clash with the Karen Loomes Dance Academy show. The committee discussed some options for the format of the event, including whether to make the event parent only. The committee decided that it would be a family event but that parents would be told that their children should be supervised at all times during the event. The music & drama suite will be used as a bar area. Vaishali will ask Emily Craft to arrange the alcohol license. Rebecca to discuss timing options and numbers with Barn Dance host.

5. Funding proposal

We were pleased to welcome Ross Little to speak to the committee about a proposal to buy chess sets for a lunchtime chess club. The points discussed were:

- Chess activities would be semi-organised, *i.e.* would need support from parents during a lunchtime club.
- The proposal is to buy chess sets, clocks and books. www.chesssets.co.uk provides robust sets and replacement for school use.
- We discussed the possibility of outdoor sets. Perhaps this is something that we can consider once the building works are completed.
- Once a chess club is established the school may consider hosting tournaments.
- The committee thought the proposal was strong and that we would be willing to resource the purchase of sets, but it would be useful to see how many sets we currently have in school and then purchase whatever we then need.
- A chess club would run one lunchtime per week and would rely on a small pool of parents willing to supervise.
- Chess club would be for year 3 children and above and some year 2 children who can already play.
- Subject to a suitable rota of parents, a pilot could start after the Easter break.
- If a member of school staff is present, no DBS check is needed. Otherwise, chess club supervisors would need DBS checks.

6. Funding requests

No requests for funding were made from the SMT.

7. Any other business

Efforts to secure a supply of free eggs for the Easter eggs were unsuccessful so the PTFA will buy these for the school.

It was noted that the correspondence sent out by the school about the forthcoming Orchestra Unwrapped event stated in error that the PTFA had funded part of the event for the school. This was the case last year and it appeared that parents' voluntary contributions would cover the costs for this year's trip to De Montfort Hall.

There are no current plans for any joint events with the Governors.

The committee agreed that it would be useful to communicate with parents about volunteering for the PTFA in a variety of roles, both at events or smaller tasks associated with preparing for events.

The committee discussed the potential to increase income from easyfundraising. It was agreed that better information on how to use easyfundraising either through an internet browser or app should be sent to parents along with information about how much we could potentially raise for the school by doing very little.

Bags to School bags will be requested and made available to parents upon receipt.

Rebecca asked Mrs Orton whether it might be possible for the school to organise a trip to the para-world championships in London on October 2017. Child tickets are £3 each and the PTFA might be willing to fund/part-fund transportation.

Aditee has applied for the PTFA to host a Boden sale and will notify us if and when this is successful, The event would generate 10% of proceeds for the PTFA and we could sell tea/coffee other drinks. The event is likely to take place on a Tuesday or Thursday event in September or October

8. Date of the next meeting

4th of May 2017 7pm