

## Minutes of PTFA meeting Thursday 18<sup>th</sup> October 2012 7pm

Present - Beccy Adlard, Andrew Ife, Lynda Bloomer, Brahim Herbane, Becky Hames, Lucie Boulter, Viv Culverwell, Sophie Braybrooke, Fiona Harris, Jackie Woodhouse, Deanna Campbell, David Burgess, Rachel Jackson.

1 - Apologies - Liz Orton, Rachel Haines, Annette Jones, Emily Craft

2 - Minutes of last meeting circulated and agreed.

3 - Treasurers Report - Lynda took us through the accounts. See attached.

4 - Requests for Finance - Andrew Marshall

(a) Grounds Development - Woodland area between school and London Rd - H & S people have agreed that the area can be developed. The idea is to make it a creative play area when its dry. Also to enhance the nature trail with sculpures etc. Fencing will need to be put up. Premises officer will have to check perimeter each morning but there will also be a rope barrier approx 1m back from the main fence to discourage the children from that area. Some work being done to apply for Alderman Newton Trust bid which may pay for all/part of the remedial work. Money needed by Feb. PTFA being asked to underwrite the amount until we know whether or not the grant will pay for anything of it. The most that it will be is £4000.

(b) KS2 playground enhancement - top playground - balancing beams, steps, trails, lower basketball equipment - approx £2500.

(c) Musical Instruments will be addressed at the next meeting as awaiting list from Mrs Beaumont as to what is required.

The meeting agreed to meet the cost of the above requests.

5 - Autumn Fayre Analysis and Breakdown.

Lynda took us through a rundown for each stall (see attached account sheets)

BBQ - Beccy suggested that burgers and hot dogs could be a higher price as high quality. Suggestion that a sign should be put up to inform people

where the meat is from to justify putting up the price.

Large bouncy castle did not make anywhere near as much as the slide so suggestion that we get something else instead. Bouncy assault course is suggestion. David Burgess to price this.

Suggestion that a beer tent be set up - Becky Hames suggested that this was done at St Thomas More and was their biggest profit maker. This was discussed as whether it would stop some people from coming or encourage others to come or stay longer.

Facepainting, Nailpainting and tattoos - location agreed as ok but more signage to be arranged to direct people to them.

Raffle - Next year it was agreed that we would only send home one book per child - 5 tickets in a book worth £1 each to save on printing and less stub writing. Look into a local celebrity to appear to open the Fayre.

The banner to encourage volunteers worked very well. Suggestion to buy an A-frame to assist in the advertising. Deanna says that she is happy to donate an easel which would serve this purpose.

Timing - agreed that time to come forward to 1.00pm-4.00pm to catch even more of the lunch rush.

Lost Child point to be set up.

6 - Family Roller Disco - Lynda, Brahim and Bec Hames have volunteered to arrange this event - Agreed that we would try and arrange 3 different sessions. Sat 26<sup>th</sup> January set as a provisional date - venues to be approached.

7 - Family Christmas Evening - Thursday 13<sup>th</sup> December 2012 - 6-8pm  
Committee for Christmas Evening - Sophie Braybrooke, Lucie Boulter, Jackie Woodhouse, Fiona Harris, Beccy Adlard, Deanna Campbell and David Burgess. Planning Meeting at Sophie Braybrookes house, Thurs 8<sup>th</sup> November at 8pm

Rachel Jackson agreed to play piano for carols.

8 - Christingles - Thurs 20<sup>th</sup> December - Agreed that teachers liked to be given them for classes to assemble them. Consultation to be had with

Rachel Buckby. Parents to be approached to ask if they can volunteer on Tues 18<sup>th</sup> December from 9am onwards to help assemble the Christingles. Year group reps to be contacted.

10 - Phoenix Cards - discussion whether this was a possibility for the PTFA to take on. This was decided that this was not something that could be taken on.

11 - AOB

Sophie Braybrooke suggested that in order to support Global Sharing Day on 14<sup>th</sup> November we could arrange a Swishing Party in the evening. It was agreed that this was a good idea and Sophie happy to take on the arrangements for this. Sophie also suggested that there be a book swap between 1pm to 2pm in the day for the children to be part of the record breaking event.

Rachel asked what the money at the end of the Christmas Production is given to - wondered whether this could be given to PTFA. It was decided that the money would continue to be given to the same charity as previously.

Next meeting date - AGM - Thursday January 17<sup>th</sup> 2013 - 7pm in the staffroom.