

Minutes for PTFA Annual General Meeting

Thursday 29th January 2015

1. Apologies - Vikkii Antill, Fiona Harris, Andrew Marshall, Emma Cull,
Present - Beccy Adlard, Lucie Boulter, Lynda Bloomer, Liz Orton, Bec Hames,
Lee Grosvenor, Rebecca Sidgwick, John Pibworth, Sophie Braybrooke,
Vaishali Gill, Jackie Woodhouse, Gretel Stonebridge, Deborah Smolinski,
Rachel Young, Emily Craft, Brahim Herbane
2. Agreed on minutes from PTFA meeting on 4.12.14
3. Agreed on minutes of last AGM meeting on 16.1.14
4. Chairperson's report – Beccy had prepared a comprehensive written
report which she shared with the meeting - see attached
5. Treasurer's report - Lynda Bloomer - written report handed around the
meeting with a copy of the accounts to date.
6. SMT report - John Pibworth passed on thanks from the SMT and all the
teachers for all the PTFA do - he reiterated that the school budget is very
limited and the school would not be able to provide certain essential
things without the PTFA contribution.
7. Election of committee - brief overview of committee structure was
confirmed by Beccy. She also confirmed that both she and Fiona were
willing to continue in their roles for another year in the hope that
someone would step forward and begin to shadow them with a view to
taking over next year.

Formal election of Committee members;

Chair - Beccy Adlard nominated Brahim Herbane and seconded by Lynda
Bloomer

Vice chair - Fiona Harris nominated by Vaishali Gill and seconded by Bec
Sidgwick

Secretary - Lucie confirmed that she was willing to continue in this role but Jackie Woodhouse to share this with her - nominated by Bec Hames and seconded by Emily Craft

Treasurer - Lynda confirms that she would like to handover to someone else this year and would like someone with her to throughout the year's events so that she can effectively hand over the role - Bec Hames confirmed that her husband Richard Hames would be happy to do this - nominated by Lucie Boulter and seconded by Gretel Stonebridge.

8. Non-elected roles - the structure of these roles was confirmed to those present and a list of the roles was passed around to the meeting. It was agreed that the year group representatives were no longer needed.

Funding and sponsorship role - This role had never been filled but after discussion, Gretel confirmed that she would be happy to do some research to start this off and put a plea out to parents in newsletter to request help regarding this.

Communications and Website role - It was agreed that Brahim and David would continue to share this position.

9. Requests for funding -

Yr 5 - trip to Cadburys world - £200 agreed and also loan of funds to make choc bars to sell to cover rest of cost of bus (£380 total)

Gifted and talented -this is ongoing at present - all pupils have been involved in this - £600

Website - David confirmed that he had researched some further information regarding the website with a view to easier access and higher rankings on Google. It would cost £165 to upgrade to org.uk address - this to be considered at a separate meeting.

10. Events schedule 2015

Spring Craft Fayre - Saturday 18th April - to be co-ordinated by Vikkii Antill

Easter Egg Hunt - Friday 27th March 2015 - Bec Sidgwick, Bec Hames and Jackie Woodhouse confirmed that they would be available to assist with this.

Cake Sale - Emily to check on availability and return to next meeting

Leavers Evening - Thurs 9th July 2015 - volunteers will be required to assist with refreshments.

Party in playground - date to be confirmed.

Autumn Fayre - Saturday September 19th 2015

11. Children's disco - 27.2.15 - tickets to be sold in the playground after school and in the office - FS2 to be sent a separate letter - helpers list handed around. Sophie and Lucie to co-ordinate this event - Bec Hames confirmed she would do the shopping for the tuck shop and sort the sweets.

12. Date of next meeting - Tues 17th March 7pm